



Face Covering Guidance

This guidance will continue to be monitored in response to government advice. If you have any questions or queries in relation to face coverings, please speak to your Line Manager or the HR director.

It must be noted that wearing face coverings **does not reduce** the requirement to socially distance from others and we will still expect staff and students to follow all the appropriate guidance on social distancing.

Our Definition of Face Coverings:

Please see the requirements of face coverings as issued by government to manufacturers of face masks. This is the standard that we will allow in our Nursery and Academies. We will also require that all face masks be plain in colour and that they do not have any pictures or markings on them. Any that we deem to be offensive will need to be removed and will be issued with a disposable face mask.

Risks	Requirements
Physical (covering / skin contact)	Face coverings must not contain any sharp points or rough edges that will pierce or cut skin
Physical Straps (straps)	Straps hold the face covering in place and ensure a good fit for intended user groups. Straps must not cut into skin. Straps must not be a strangulation hazard
Physical Body of Mask	Face covering must not impede the wearer from breathing (suffocation hazard). Face covering must not release small parts or be adorned with buttons or beads (choking hazard). Face covering to be made from a fabric that does not shed fibres that may be inhaled during use. Face covering not to be made from a material not designed to be worn against the skin or dyed with chemicals containing poisons that could be ingested. Allergenic materials, such as latex in elastic, where worn against the skin, e.g. in head attachments, should be avoided or included in label warning on packaging and on the covering itself

We will **not** accept bandanas or neck rolls as appropriate face coverings

WE **MUST** KEEP ON
PROTECTING EACH OTHER



HANDS



FACE



SPACE



STAY ALERT TO
THE SYMPTOMS

HIGH TEMPERATURE OR
NEW CONTINUOUS COUGH OR
LOSS OF TASTE OR **SMELL?**



FIND OUT HOW TO GET A TEST, AND HOW LONG TO ISOLATE AT:

[nhs.uk/coronavirus](https://www.nhs.uk/coronavirus)



Staff and Visitor Requirements

Visitors

- All visitors to our Academies **must** wear a mask or face covering at **all times** whilst on site

Setting-Specific Guidance

First Steps Nursery

Pupils

- Children in nursery should not wear any face coverings.

Staff

- When dealing with a suspected case of COVID19, the use of PPE equipment is compulsory
- Staff can wear visors in the nursery, but face masks are not allowed as they are incompatible with teaching.
- Staff must wear face visors in other communal areas such as corridors and office spaces.

Primary Academies

Pupils

- Pupils do not need to wear any face coverings whilst attending school.

Staff

- The wearing of face coverings is compulsory when moving outside of a designated bubble
- Staff can wear visors in the classroom, but face masks are not allowed as they are incompatible with teaching.

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Secondary Academies

Pupils

- Wearing face masks is compulsory when moving outside of their bubbles around the school
- Parents must show pupils how to put masks on and remove masks safely
- Masks should be appropriate in colour
- Pupils must remove face masks before entering classrooms
- Pupils must remove face coverings if requested to do so by any member of staff.
- Pupils must have appropriate storage for their masks when they are not being worn.
- Masks must be removed from the face when not being worn and not tucked under the chin.
- Pupils must wear masks on all public transport to and from the Academy.

Staff

- The wearing of face coverings is compulsory when moving outside of your bubble and around the Academy.
- Staff can wear visors in the classroom, but face masks are not allowed as they are incompatible with teaching.

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SHIRELAND
COLLEGIATE ACADEMY TRUST

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