Chief Executive Officer: Sir Mark Grundy MSc FRSA

Email: <u>info@shirelandcat.org.uk</u> **Website:** www.shirelandcat.org.uk

Waterloo Road, Smethwick West Midlands, B66 4ND Tel: 0121 558 8086

19 July 2021

Dear Family,

I hope that you are well as we approach the end of the school year. The support you have given to the staff in our school and your children throughout this difficult year has been very much appreciated and I thank you for this.

As you will be aware, our schools will close for the summer holiday at the end of the day on Wednesday 21 July 2021.

What to do if your child has COVID-19 symptoms during the school holidays:

- 1. They must start to self-isolate immediately.
- 2. Book a PCR test for your child https://www.gov.uk/get-coronavirus-test or call 119.
- 3. Follow Government guidance and instructions provided by NHS Test and Trace.
- 4. If your child is attending a summer school, contact the member of staff to inform them.
- 5. If your child is required to self-isolate beyond the end of the summer holidays, contact the school when the new academic year starts in September 2021 to inform them of your child's absence due to self-isolation.

I hope that you have a relaxing summer holiday and thank you again for your support.

If you have any questions, please do not hesitate to contact us.

Sir Mark Grundy,

CEO

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Registered Office: Waterloo Road, Smethwick, B66 4ND