

16 July 2021

Dear Family,

I hope that you are well as we approach the end of the school year. The support you have given to the staff in our school and your children throughout another difficult year has been very much appreciated and I thank you for this.

As you will be aware, Shireland Technology Primary will close for the summer holiday on Friday 16 July 2021.

**How to report COVID-19 cases during the school holidays:**

- If your **child develops symptoms within 48 hours of being in school:**
  - *For example: your child develops symptoms on Saturday 17 or Sunday 18 July 2021.*
  - Contact us on [covid@shirelandcat.net](mailto:covid@shirelandcat.net) – this will also be on the banner at the top of each school’s website. When you email, you must tell us:
    - Your name and your child’s name
    - School
    - Year group
    - Date symptoms started/date of positive test (if your child has had one)
- If your **child develops symptoms more than 48 hours since being in school:**
  - *For example: your child develops symptoms on Monday 19 July.*
  - Follow contact tracing instructions provided by NHS Test and Trace.
  - If your child is self-isolating at the beginning of term in September, please contact the school when the new academic year starts to inform them of your child’s absence due to self-isolation.

I hope that you have a relaxing summer holiday and thank you again for your support.

If you have any questions, please do not hesitate to contact us.

Sir Mark Grundy,

**CEO**